

<https://www.ifta-congress.org/docs/StudentGuidelines.pdf>

**---note that Student Guidelines are the same as General Guidelines for 2021**

## **Call for Proposals for IFTA's 2021 Virtual World Family Therapy Congress**

**Beginning March 26 2021**

Proposals are sought for the next Virtual IFTA World Family Therapy Congress. Presentations should reflect the broad field of family therapy. Many workshop themes will be considered for the congress. [Check here](#) for possible congress themes.

Applicants should submit a proposal with a title of no more than 90 characters and a short but thorough description of the presentation in 50 words or less. The short description will appear in the Congress program. In addition, include a longer description of your presentation of 350 words or less. The longer description will appear in the World Family Therapy Congress Book of Abstracts.

All presentations will be in the form of pre-recorded videos no longer than 30 minutes. Directions for recording will arrive later.

**Proposals must be received no later than *January 30, 2021***

, and the Long Description (<350 words).

**[Submit your proposal here](#)**

**Contact Information:** Needed for each person who plans to present the presentation. We will accept one presentation as first author but no more than two presentations per presenter.

**Request Official Letter of Invitation:** Some applicants need an Official Letter of Invitation for Visa purposes. The online form provides a way to request this. This letter does not represent a commitment by IFTA to provide any financial assistance.

**Proofread:** It is the author's responsibility to proofread for errors.

**Non-conformance:** If a proposal does not conform to guidelines, the author will be asked to make corrections before their proposal is considered. As a minimum, proposals must conform to the following guidelines. (1) Authors of presentations and poster displays should be sensitive to issues of race, ethnicity, class, gender, sexual orientation, religion, lifestyle preferences, and other dimensions of human difference. (2) Only one version of a proposal is submitted. (3) All proposals are submitted using the online submission form.

## **International Journal of Systemic Therapy**

One of the benefits of being a member of IFTA is the International Journal of Systemic Therapy (former The Journal of Family Psychotherapy). We strongly encourage World Congress presenters to submit their work in the journal. The Editor will be present during the conference and if you have any questions, please feel free to contact him at the Congress Registration desk.

## **Acknowledgements**

Presenters will receive an email to acknowledge receipt of their proposal. After proposals are reviewed, presenters will receive an e-mail to acknowledge the Status of their proposal, defined as follows.

- Accepted: Proposal will be part of the Congress Program,

contingent upon presenter Registration.

- Wait Listed: Proposal is not accepted at this time, but is being placed on a “waitlist” and may be accepted upon the condition that an opening becomes available in the Congress Program.
- Rejected: Proposal is not accepted.

**IMPORTANT Please note: Only the lead presenters receives the confirmation and any other information relevant to the Congress. As a lead presenter, it is YOUR responsibility to inform the other presenters of any information from the Congress Event Office.**

**Limited Acceptances:** Due to the growth of the World Congress over the past few years, we are only able to accept no more than two proposals by **any presenter**. If your name is on more than two proposals, we will accept those abstracts that best fit the Congress theme or help to round out the Congress program. Please note that this applies to whether you are the lead presenter or co-presenter. If there is room in the program for a third presentation will contact you. Poster presentations do not count toward your presentation total.

**Co-Presenters:** If there is more than one presenter, the person listed first will be considered the main presenter, and that person will receive the acknowledgement and will be responsible for forwarding the acknowledgements and other communications to all co-authors.

### **Congress Registration – IMPORTANT**

Within **one month**, after receiving an Acknowledgement of being Accepted, presenters and co-presenters must register and pay the full Congress fee. Completed registration confirms presenters as an official part of the Congress Program.

- If a presenter does not register within one month, the *presentation* will be DROPPED from the Program.
- If a co-presenter does not register within one month, their *name* will be DROPPED from the Program.